

Department of Biotechnology
Academic Calendar 2023-24
Semester I

Month	Week	Activity
June	1 st - 2 nd	Subject Papers checking of End semester examination of Semester VI, IV, II and Backlog students of End semester exam semester I, III, V
	3 rd -4 th	Admission process of B.Sc. I & MSc IBiotech
Jully	1 st	Admission process for BSc I Biotechnology, Common staff meeting, Work allotment, Laboratory Preparations, Planning of FDP
	2 nd	Annual Planning by faculty, Admissions Process. Work distribution to teaching & nonteaching faculty.
	3 rd – 4 th	“Varsha Sahal” – Biodiversity Visit For New admitted students from BSc I & MSc I
Aug	1 st -2 nd	University Results, Result Analysis, Admissions, Faculty syllabus distribution, Annual planning, Preparation of Time table for theory & Practical, Common staff meeting, Work allotment
	3 rd	Implementation of general timetable for theory and practical’s., Alumini Lecture Series, Planning Induction program for BSc Students
	4 th	Staff meeting and Departmental staff academic planning, Project work allotment to TY students. Preparation of batches for practical’s.
Sept	1 st	Faculty Development Program for faculty, Planning of staff academy, Subject wise internal test, Review of working committee activities. Allotment of students to Parent teachers. ISE I Examination
	2 nd	Welcome function for B.Sc. I & M. Sc I students, Planning of Karmaveer jayanti Computation
	3 rd	Planning Induction program for M.Sc Students, Revised syllabus workshop MSc II , BScII, Mansoon trip for BScI & MSc I
	4 th	Staff meeting, Mid semester Examination
Oct	1 st	Hands on training for students/ faculty
	2 nd	Arrangment of Parents Meeting for B.Sc. I, II ,III M.Sc I & M.Sc. II students. Subject wise internal Test.
	3 rd - 4 th	Alumini webinar series/ meet, ISE II, Staff meeting.
Nov	1 st	Short term course, Reporting of midterm Exams, B.Sc. III student project seminars
	2 nd -3 rd	Student Activity reporting (seminars, case study, open book test, tour report etc), Organization of study tour, industrial visits of semester I as per syllabus
	4 th	Staff meeting, Review of syllabus completion, Practical Subject wise schedule of examination and examiners/expert/supervisors.
Dec	1 st -2 nd	Semester Examination, Preparation for University theory examinations for B.Sc. I,II, III, M.Sc I & M.Sc. II students, Staff meeting,

Semester II

	3 rd - 4 th	Academic planning for second term, Staff meeting and distribution of second term syllabus. Work distribution, General Staff Meeting, Review of working committee activities. Staff meeting for Short term certificate courses for B.Sc.I ,II ,III & M.Sc I students, Student study tour
Jan	1 st	Organization of Conference, Seminars, workshop etc, University results, Result Analysis. Short term course, Review of working committee activities Declaration of university first term results
	2 nd	Research training, Bioresonance activity-State level intercollegiate undergraduate students Competition.
	3 rd	Declaration of university first term results and subject wise analysis for B.Sc. I and M. Sc. I students Avishkar competition for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students.
	4 th	Staff meeting, parents meeting for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students.
Feb	1 st	Internal Semester Examination for BSc I,II,III and MSc I,II students
	2 nd -3 rd	YC exhibition cum fair 2023
	4 th	YC Sports festival 2023
March	1 st	
	2 nd	Subject wise Mid semester tests for for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students and discussion.
	3 rd	BOS meeting
	4 th	Extension activity
April	1 st	Completion Short term certificate courses for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students
	2 nd	Internal tests for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students and discussion. Guest lecture for COC.
	3 rd -4 th	Preliminary theory and practical examinations for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students and discussion.
May	1 st	Completion of syllabus and academic work.
	2 nd	Internal examinations for B.Sc.I ,II ,III, M.Sc I & M.Sc. II students.
	3 rd -4 th	Farewell function for Last year students , University theory examinations.
	1 st -2 nd	University Practical examinations.
	3 rd	Placement activity.
	4 th	Term end staff meeting.
May	1st	University results, feedback from students.

**Co-ordinator,
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